

RECORD OF ORDINANCES

Ordinance No.	2026-O-16	Passed	July 21st	2026
				YEAR

VILLAGE OF GREENWICH, OHIO
ORDINANCE NO: 2026-O-16

GREENLAWN CEMETERY
ORC Chapter 759
Greenwich Codified Municipal Code, Chapter 1062

CEMETERY SEXTON BOARD OF CEMETERY TRUSTEES

AN ORDINANCE AMENDING CHAPTER 1062 OF THE GREENWICH CODIFIED MUNICIPAL CODE OF ORDINANCES PROVIDING FOR THE APPOINTMENT OF A VILLAGE CEMETERY SEXTON AND PROVIDING FOR A DISCRETIONARY BOARD OF CEMETERY TRUSTEES

WHEREAS, as permitted by Section 759.01 of the Ohio Revised Code, the Village of Greenwich owns, operates and maintains Greenlawn Cemetery, a public burial ground; and

WHEREAS, Greenlawn Cemetery is properly registered pursuant to Section 4767.03 of the Ohio Revised Code; and

WHEREAS, Section 759.03 of the Ohio Revised Code permits the legislative authority of a municipal corporation owning a public burial ground or cemetery within or without the municipal corporation, to pass ordinances necessary to provide for, and regulate the cemetery; and

WHEREAS, the Village of Greenwich established regulations for the Greenlawn Cemetery passed and adopted by Ord. No.: 628, passed 08-03-1976 and codified in Chapter 1062 of the Greenwich Codified Municipal Code of Ordinances; and

WHEREAS, Greenlawn Cemetery Regulations contained in Chapter 1062 of the Greenwich Codified Municipal Code were most recently repealed and replaced by Ord. No.: 2022-20, passed January 17, 2023; and

WHEREAS, while Chapter 1062 currently refers to a Village Cemetery Sexton, there is no codified provision for the Cemetery Sexton appointment; and

WHEREAS Village Council wants to provide for an appointment process for a Village Cemetery Sexton.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GREENWICH, STATE OF OHIO: (ORC 731.18)

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SECTION 1. Chapter 1062 of the Greenwich Codified Municipal Code of Ordinances regarding Greenlawn Cemetery is hereby amended as follows:

1062.15 CEMETERY SEXTON.

(a) There is hereby created the position of Cemetery Sexton.
(b) The Cemetery Sexton shall be appointed by the mayor and approved by a majority of members elected to Council. A Board of Cemetery Trustees may offer Sexton appointment recommendations to the mayor for consideration. The Cemetery Sexton may also be the Village Administrator.

(c) The Cemetery Sexton compensation shall be fixed by Council as required by ORC 731.13.

(d) DUTIES.

(1) The Cemetery Sexton shall coordinate with the Village Administrator for the general cemetery maintenance, repair and upkeep to include, mowing, tree and brush trimming, seeding, snow removal and headstone preservation.

(2) The Cemetery Sexton shall coordinate with the Village Administrator to provide for the opening and closing of graves.

(3) The Cemetery Sexton shall provide all cemetery lot owners with a cemetery lot deed.

(4) The Cemetery Sexton shall provide the lot owner with any Cemetery Rules and Regulations adopted by Council or a Board of Cemetery Trustees.

(5) The Cemetery Sexton shall maintain a grave registration book and plot plan.

(6) The Cemetery Sexton shall enforce observance of all cemetery rules and regulations.

(e) ANNUAL REPORT OF THE CEMETERY SEXTON. [See ORC 759.17]

On the first Monday of January each year, or as soon thereafter as is practicable, the Cemetery Sexton shall report in writing to Council the number of cemetery lots sold, to whom sold, and the amount received therefor, during the year preceding, and a detailed statement of the expenditures during the same period, showing the time and purpose of each payment and to whom made.

Such report shall contain a pertinent statement as to whether any funds on hand are invested, the character of the securities therefor, and such other matters as the Council requires.

The Cemetery Sexton in cooperation with the Fiscal Officer shall report quarterly to Council all the moneys received and disbursed in the management of the cemetery.

1062.16 BOARD OF CEMETERY TRUSTEES. [See ORC 759.20]

The mayor may appoint a board to be known as the board of cemetery trustees as provided by Section 759.20 of the Ohio Revised Code.

SECTION 2. AMENDMENTS. That any amendments herein are indicated with additions appearing in **bold and underline** and deletions appearing in **bold and strikethrough**.

SECTION 3. CODIFICATION. That the Fiscal Officer / Council Clerk is hereby instructed and directed to submit the amendments contained herein to the codification and publication service for the Village.

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SECTION 4. PUBLIC MEETING. That it is found and determined that all formal action of this public body concerning or relating to the passage of this legislation were adopted in a public meeting open to the public at all times, and that all deliberations of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of Section 121.22 of the Ohio Revised Code.

WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

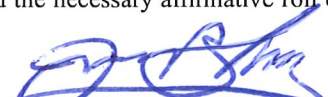
PASSED AND ADOPTED on this 21st day of July, 2026.

ATTESTATION

(ORC 731.20)

We hereby attest and affirm that the foregoing legislation received the necessary affirmative roll call votes required for passage by ORC 731.17.


MAYOR


FISCAL OFFICER

LEGISLATION READINGS

ORC 731.17(A)

- (1) Each ordinance and resolution shall be read by title only, provided the legislative authority may require any reading to be in full by a majority vote of its members.
(2) Each ordinance or resolution shall be read on three different days, provided the legislative authority may dispense with this rule by a vote of at least three-fourths of its members.

First Reading: 6/16/2026 Second Reading: 7/7/2026 Third Reading: 7/21/2026

ROLL CALL VOTE

ORC 731.17(A)(3)

The vote on the passage was taken by yeas and nays and entered upon the journal. Each ordinance or resolution shall be passed, except as otherwise provided by law, by a vote of at least a majority of all the members of the legislative authority. Yeas, nays, abstentions, excused or absent votes were recorded as follows:

aye
Randy Wilson
aye
Dorene Beverly

aye
Lynne Phillips
aye
Larry Risner

aye
Jason Hunter
aye
Randy Stephens

PREPARED BY AND APPROVED AS TO LEGAL FORM [See also ORC 731.21(B)]:


VILLAGE SOLICITOR, Steve Palmer

CERTIFICATE OF PUBLICATION

ORC 731.21 and 731.22

Pursuant to ORC 731.21(A)(3), I hereby certify that a succinct summary of the above legislation was/will be published using the following method: **ON THE WEBSITE AND SOCIAL MEDIA ACCOUNT OF THE MUNICIPAL CORPORATION**
The succinct summary was reviewed by the village solicitor as required by ORC 731.21(B). Publication was/will be made at least once a week for two consecutive weeks as required by ORC 731.22.


FISCAL OFFICER