

# RECORD OF RESOLUTION

Resolution No. 2025-R-18 Passed April 15, 2025  
YEAR

## VILLAGE COUNCIL OF GREENWICH, OHIO RESOLUTION NO.: 2025-R-18

### REMOVAL OF EMPLOYEE

Regular Meeting  
By a Majority of the Members Elected  
ORC 731.10

A RESOLUTION REMOVING THE EMPLOYEE IN THE POSITION OF FULL TIME UTILITY WORKER KNOWN AS "W.C." PURSUANT TO ORC 731.10, AND DECLARING AN EMERGENCY

WHEREAS, Village Administrator powers and duties are generally provided by ORC 735.273, and regarding Village employees provides in part as follows:

*ORC Section 735.273 | Village administrator powers and duties*

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*The village administrator shall appoint officers, employees, agents, clerks, and assistants, provided such positions are first authorized by the legislative authority of the village; but such appointments shall be subject to approval by the mayor. Such appointments and the mayor's approval thereof shall be in writing, and shall be filed with the village clerk.*

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WHEREAS, the Village Administrator shall have authority over all Village employees as provided by Section 232.02(a) of the Village Codified Municipal Code which reads in part:

#### CHAPTER 232 Administrator

#### Greenwich Code. 232.02 DUTIES

*(a) The Village Administrator shall have authority over all Village employees except the members of the Fire Department, including the Ambulance Division, the Police Department and any other position that is not subject to the control of the Administrator, as provided by State statute or Village ordinance. Such authority shall include, but not be limited to, the following:*

- (1) The recommendation to Council of the hiring of an individual in those departments over which the Administrator has control;*
- (2) The assignment to any employee, in those departments over which the Administrator has control, of any duty which the Administrator, at his or her sole discretion, deems necessary or appropriate;*
- (3) The implementation of any disciplinary proceeding against any employee, in those departments over which the Administrator has control, for a violation of the conditions of employment of that employee;*
- (4) The recommendation to Council of the promotion of an employee, in those departments over which the Administrator has control, either in rank of employment, remuneration or in the assignment of additional duties of that employee;*
- (5) The preparation and execution of job assignments, on a weekly basis; the verification of hour cards or other evidence of time actually worked by employees; the confirmation of credit for sick leave and granting of the same; the determination of the length of vacation to which each employee is entitled, if any, and the scheduling of such vacations so as not to interfere with the normal operations of the Village; and*
- (6) The preparation and maintenance of the personnel records of all employees in those departments over which the Administrator has control.*

WHEREAS, it is the recommendation of the INTERIM VILLAGE ADMINISTRATOR that the employee specified herein be removed at any regular meeting by a majority of the members elected to Village Council; and

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WHEREAS, Section 733.10 of the Ohio Revised Code provides in part that:

*ORC Section 731.10 | President pro tempore of the legislative authority - employees*

*\*\**

*The legislative authority may provide such employees for the village as it determines, and such employees may be removed at any regular meeting by a majority of the members elected to such legislative authority.*

*\*\**

NOW THEREFORE, BE IT RESOLVED, BY [ORC 731.10] A MAJORITY OF THE MEMBERS ELECTED OF THE LEGISLATIVE AUTHORITY OF THE VILLAGE OF GREENWICH, STATE OF OHIO: (ORC 731.18)

**SECTION 1. EMPLOYEE REMOVAL.** That Village Council accepts and adopts the recommendation of the Interim Village Administrator, and pursuant to ORC 731.10, hereby removes the employee in the position of FULL TIME UTILITY WORKER known as "W.C." whose last known address is Wellington, Ohio.

**SECTION 2. PERSONNEL RECORDS.** That the Village Administrator shall coordinate with the Fiscal Officer to cause the personnel records of this employee to be updated to reflect the action taken herein. [See Greenwich Code Section 232.02(a)(6)]

**SECTION 3. DISPENSE WITH THREE READINGS.** That the legislative authority, upon a vote of at least three-fourths of its members, hereby dispenses with the rule requiring each ordinance or resolution shall be read on three different days. [ORC 705.15 and 731.17(A)(2)]

**SECTION 4. DECLARATION OF EMERGENCY FOR IMMEDIATE EFFECT.** That by two-thirds vote of all the members elected to the legislative authority, this Ordinance/Resolution is hereby declared to be an emergency measure pursuant to ORC 731.30, being necessary for the immediate preservation of the public peace, health, or safety of the municipal corporation and shall go into immediate effect for the following reason(s):

*The Village has been without the specified Full Time Utility Worker since late 2024*

**SECTION 5. PUBLIC MEETING.** That it is found and determined that all formal action of this public body concerning or relating to the passage of this Resolution/Ordinance were adopted in a public meeting open to the public at all times, and that all deliberations of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of section 121.22 of the Ohio Revised Code.

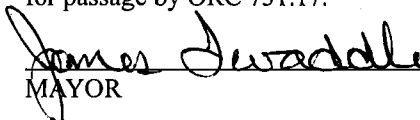
WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

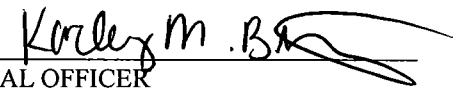
PASSED AND ADOPTED on this 15 day of April, 2025.

## ATTESTATION

(RC 731.20)

We hereby attest and affirm that the foregoing legislation received the necessary affirmative roll call votes required for passage by ORC 731.17.

  
MAYOR

  
FISCAL OFFICER

## LEGISLATION READINGS

ORC 731.17(A)

- (1) Each ordinance and resolution shall be read by title only, provided the legislative authority may require any reading to be in full by a majority vote of its members.  
(2) Each ordinance or resolution shall be read on three different days, provided the legislative authority may dispense with this rule by a vote of at least three-fourths of its members.

First Reading: 4/15/25 Second Reading: dispensed Third Reading: dispensed

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## ROLL CALL VOTE

ORC 731.17(A)(3)

The vote on the passage was taken by yeas and nays and entered upon the journal. Each ordinance or resolution shall be passed, except as otherwise provided by law, by a vote of at least a majority of all the members of the legislative authority. Yeas, nays, abstentions, excused or absent votes were recorded as follows:

### MAJORITY OF THE MEMBERS ELECTED [ORC 731.10]

yea  
Mike King

yea  
Randy Wilson

yea  
Lynne Phillips

yea  
Jason Hunter

yea  
Regina Lueck

yea  
Dorene Beverly

PREPARED BY AND APPROVED AS TO FORM [See also ORC 731.21(B)]:

[Signature]  
VILLAGE SOLICITOR, Steve Palmer

### CERTIFICATE OF PUBLICATION

ORC 731.21 and 731.22

Pursuant to ORC 731.21(A)(3), I hereby certify that a succinct summary of the above legislation was/will be published using the following method: **ON THE WEBSITE AND SOCIAL MEDIA ACCOUNT OF THE MUNICIPAL CORPORATION**

The succinct summary was reviewed by the village solicitor as required by ORC 731.21(B). Publication was/will be made at least once a week for two consecutive weeks as required by ORC 731.22.

Kathy M. B.  
FISCAL OFFICER

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