

# RECORD OF RESOLUTION

Resolution No. 2024-R-16 Passed Aug 6, 2024  
YEAR

VILLAGE COUNCIL OF GREENWICH, OHIO  
RESOLUTION NO.: 2024-R-16

APPROVAL OF APPOINTMENT  
VILLAGE ADMINISTRATOR  
ORC 735.271

A RESOLUTION APPROVING **MICHAEL D. STEVENS** AS THE MAYOR'S APPOINTMENT OF VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY

WHEREAS, the former village administrator recently tendered his resignation effective **July 19, 2024**; and

WHEREAS, Section 735.271 of the Ohio Revised Code reads in part that:

*The village administrator shall be appointed by the mayor, but shall not take office unless his appointment has been approved by a majority vote of the members elected to the legislative authority of the village.*

WHEREAS, the Mayor has selected his potential appointee to serve as village administrator and now seeks the approval of council.

WHEREAS, additionally, the Mayor would like to thank the temporary interim village administrator for his work during the transition period and seeks council approval for the termination of the temporary interim appointment.

THEREFORE, BE IT RESOLVED, BY THE COUNCIL OF THE VILLAGE OF GREENWICH, STATE OF OHIO: (RC 731.18):

SECTION 1. APPROVAL OF APPOINTMENT. That Village Council hereby approves by a majority vote of the members elected; the mayor's appointment of village administrator as follows:

**MICHAEL D. STEVENS**

SECTION 2. EFFECTIVE. That this appointment shall be effective on August 26, 2024.

SECTION 3. TERMINATION OF TEMPORARY INTERIM APPOINTMENT. Village Council hereby thanks the temporary interim village administrator for his work during the transition period and approves the mayor's termination of the temporary interim appointment.

SECTION 4. CENTRAL PURCHASING AGENT. That pursuant to ORC 731.141 and Section 232.09 of the Village of Greenwich Codified Municipal Code of Ordinances, the Village Administrator appointed herein is further designated as Central Purchasing Agent for central purchasing for all offices, departments, divisions, boards, and commissions of the village, who shall make contracts, purchase supplies or materials, and provide labor for any work of the village.

SECTION 5. COMPENSATION. That the village administrator shall be compensated as fixed by council pursuant to Section 731.13 of the Ohio Revised Code and Section 232.03 of the Village of Greenwich Codified Municipal Code of Ordinances.

SECTION 6. REMOVAL. Consistent with Section 735.271 of the Ohio Revised Code, the village

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administrator shall serve at the pleasure of the mayor and legislative authority of the village and may be removed without cause by the mayor with the consent of a majority of the members elected to the legislative authority of the village; or he may be removed without cause by the affirmative vote of three-fourths of the members elected to the legislative authority of the village, without the consent of the mayor.

**SECTION 7. DISPENSE WITH THREE READINGS.** [R.C. 731.17(A)(2)] That the legislative authority, upon a vote of at least three-fourths of its members, hereby dispenses with the rule requiring each ordinance or resolution shall be read on three different days.

**SECTION 8. DECLARATION OF EMERGENCY FOR IMMEDIATE EFFECT.** That by two-thirds vote of all the members elected to the legislative authority, this Ordinance/Resolution is hereby declared to be an emergency measure pursuant to RC 731.30, being necessary for the immediate preservation of the public peace, health, or safety of the municipal corporation and shall go into immediate effect for the following reason(s):

*The former village administrator resigned effective 7/19/2024.*

**SECTION 9. PUBLIC MEETING.** That it is found and determined that all formal action of this public body concerning or relating to the passage of this Resolution/Ordinance were adopted in a public meeting open to the public at all times, and that all deliberations of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of Section 121.22 of the Ohio Revised Code.

WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

PASSED AND ADOPTED on this 6 day of August, 2024.

### ATTESTATION (RC 731.20)

We hereby attest and affirm that the foregoing legislation received the necessary affirmative roll call votes required for passage by R.C. 731.17. [See also ORC 735.271 - MAJORITY VOTE OF MEMBERS ELECTED]

[Signature]  
MAYOR

[Signature]  
FISCAL OFFICER

### LEGISLATION READINGS ORC 731.17(A)

- (1) Each ordinance and resolution shall be read by title only, provided the legislative authority may require any reading to be in full by a majority vote of its members.
- (2) Each ordinance or resolution shall be read on three different days, provided the legislative authority may dispense with this rule by a vote of at least three-fourths of its members.

First Reading: 8/6/2024 Second Reading: Dispensed Third Reading: Dispensed

### ROLL CALL VOTE ORC 731.17(A)(3)

The vote on the passage was taken by yeas and nays and entered upon the journal. Each ordinance or resolution shall be passed, except as otherwise provided by law, by a vote of at least a majority of all the members of the legislative authority. Yeas, nays, abstentions, excused or absent votes were recorded as follows:

[Signature]  
Mike King

[Signature]  
Randy Wilson

[Signature]  
Lynne Phillips

[Signature]  
Jason Hunter

[Signature]  
Regina Luck

[Signature]  
Dorene Beverly

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PREPARED BY AND APPROVED AS TO FORM [See also RC 731.21(B)]:

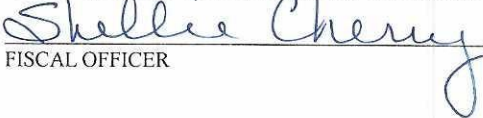
  
VILLAGE SOLICITOR, Steve Palmer

## CERTIFICATE OF PUBLICATION

ORC 731.21 and 731.22

Pursuant to ORC 731.21(A)(3), I hereby certify that a succinct summary of the above legislation was/will be published using the following method: **ON THE WEBSITE AND SOCIAL MEDIA ACCOUNT OF THE MUNICIPAL CORPORATION**

The succinct summary was reviewed by the village solicitor as required by ORC 731.21(B). Publication was/will be made at least once a week for two consecutive weeks as required by ORC 731.22.

  
FISCAL OFFICER