

Village of Greenwich
Records Commission Meeting
November 7, 2023

The Village of Greenwich held a Records Commission Meeting on Tuesday November 7, 2023, at 6:47 p.m. at 45 Main Street, Greenwich, Ohio.

Roll Call: Mayor, Wesley Sallee, present; Village Solicitor, Steve Palmer, present; Fiscal Officer, Shellie Cherry, present; Don Eastman, present.

Motion to Excuse Absences: Not needed.

Others in Attendance: N/A

Previous Minutes of May 2, 2023: Steve Palmer made a motion to accept the minutes. Shellie Cherry seconded the motion. Roll Call by Mayor Wesley Sallee: Steve Palmer, aye; Wesley Sallee, Aye; Shellie Cherry, aye; Don Eastman, aye. **Motion carried.** Minutes from May 2, 2023 are approved.


Set Date and Time of Next Meeting: Steve Palmer made a motion to have the next meeting on May 7, 2024 at 6:30 p.m. Don Eastman seconded the motion. Roll Call by Mayor Wesley Sallee: Steve Palmer, aye; Wesley Sallee, Aye; Shellie Cherry, aye; Don Eastman, aye. **Motion carried.**


Special Issues: Steve Palmer made a motion to table the updating of the Records Retention Schedule (RC 2). Wesley Sallee seconded the motion. Roll Call by Mayor Wesley Sallee: Steve Palmer, aye; Wesley Sallee, Aye; Shellie Cherry, aye; Don Eastman, aye. **Motion carried.**
Steve palmer made a motion to destroy the records submitted to the committee and that have been submitted to the Ohio History Connection. Wesley Sallee seconded the motion. Roll Call by Mayor Wesley Sallee: Steve Palmer, aye; Wesley Sallee, Aye; Shellie Cherry, aye; Don Eastman, aye. **Motion carried.**

Adjournment: Shellie Cherry made a motion for adjournment. Steve Palmer seconded the motion. Commission voted, all ayes; **Motion carried** at 6:55 p.m.

** Next Meeting is on May 7, 2024, at 6:30 p.m. **

Approved and adopted by the Council of the Village of Greenwich May 7, 2024.


James Twaddle, Mayor


Steve Palmer, Solicitor


Shellie Cherry, Fiscal Officer


Don Eastman, Citizen

ATTEST: SECRETARY

