

# RECORD OF RESOLUTION

Resolution No. 2024-R-01

Passed February 6, 2024  
YEAR

VILLAGE COUNCIL OF GREENWICH, OHIO  
RESOLUTION NO.: 2024-R-01

PUBLIC RECORDS TRAINING DESIGNEE(S)  
RC 149.43(E)(1)

A RESOLUTION ESTABLISHING APPROPRIATE DESIGNEE(S) TO ATTEND AND SATISFY CERTIFIED TRAINING REQUIREMENTS OF ELECTED OFFICIALS REGARDING PUBLIC RECORDS AND OPEN MEETING LAWS IMPOSED UNDER DIVISION (E) OF SECTION 149.43 OF THE OHIO REVISED CODE

WHEREAS, Section 149.43(E)(1) of the Ohio Revised Code states:

*(1) To ensure that all employees of public offices are appropriately educated about a public office's obligations under division (B) of this section, all elected officials or their appropriate designees shall attend training approved by the attorney general as provided in section 109.43 of the Revised Code. A future official may satisfy the requirements of this division by attending the training before taking office, provided that the future official may not send a designee in the future official's place.*

WHEREAS, Section 109.43(B) of the Ohio Revised Code provides:

*(B) The attorney general shall develop, provide, and certify training programs and seminars for all elected officials or their appropriate designees, and for all future officials who choose to satisfy the training requirement before taking office, in order to enhance the officials' knowledge of the duty to provide access to public records as required by section 149.43 of the Revised Code and to enhance their knowledge of the open meetings laws set forth in section 121.22 of the Revised Code. The training shall be three hours for every term of office for which the elected official or future official was appointed or elected to the public office involved. The training shall provide elected officials or their appropriate designees and future officials with guidance in developing and updating their offices' policies as required under section 149.43 of the Revised Code. The successful completion by an elected official, by an elected official's appropriate designee, or by a future official of the training requirements established by the attorney general under this section shall satisfy the education requirements imposed under division (E) of section 149.43 of the Revised Code.*

WHEREAS, certain Village elected officials wish to establish the Village Fiscal Officer / Council Clerk as the appropriate designee to attend and satisfy certified training requirements of elected officials regarding public records and open meeting laws imposed under division (E) of section 149.43 of the Revised Code; and

WHEREAS, the Village most recently established the appropriate public records training designee(s) in Resolution No(s): **2021-R-04**, **2022-R 01** and **2023-R-10**; and

WHEREAS, there are certain elected officials who are beginning a new term of office.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF GREENWICH, STATE OF OHIO: (RC 731.18)

**SECTION 1.** That the following is established as the appropriate designee to attend and satisfy certified training requirements of elected officials regarding public records and open meeting laws imposed under division (E) of section 149.43 of the Revised Code:

| <u>ELECTED OFFICIAL</u>                    | <u>APPROPRIATE TRAINING DESIGNEE(S)</u>                     |
|--|---|
| Mayor, <b><u>James Twaddle</u></b>         | Fiscal Officer / Council Clerk <b><u>Shellie Cherry</u></b> |
| Council Person, <b><u>Jason Hunter</u></b> | Fiscal Officer / Council Clerk <b><u>Shellie Cherry</u></b> |

# RECORD OF RESOLUTION

Resolution No. 2024-R-01

Passed February 6, 2024  
YEAR

Council Person, Mike King Fiscal Officer / Council Clerk Shellie Cherry  
Council Person, Dorene Beverly Herself  
Council Person, Regina Lueck Fiscal Officer / Council Clerk Shellie Cherry  
Council Person, Lynne Phillips Fiscal Officer / Council Clerk Shellie Cherry  
Council Person, Randy Wilson Fiscal Officer / Council Clerk Shellie Cherry

SECTION 2. PUBLIC MEETING. That it is found and determined that all formal action of this public body concerning or relating to the passage of this legislation were adopted in a public meeting open to the public at all times, and that all deliberations of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of section 121.22 of the Ohio Revised Code.

WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

PASSED AND ADOPTED on this 6 day of February, 2024.

## ATTESTATION (RC 731.20)

We hereby attest and affirm that the foregoing legislation received the necessary affirmative roll call votes required for passage by R.C. 731.17.

Jim Judd  
MAYOR

Shellie Cherry  
FISCAL OFFICER

## LEGISLATION READINGS ORC 731.17(A)

- (1) Each ordinance and resolution shall be read by title only, provided the legislative authority may require any reading to be in full by a majority vote of its members.  
(2) Each ordinance or resolution shall be read on three different days, provided the legislative authority may dispense with this rule by a vote of at least three-fourths of its members.

First Reading: 1/2/24 Second Reading: 1/16/24 Third Reading: 2/6/24

## ROLL CALL VOTE ORC 731.17(A)(3)

The vote on the passage was taken by yeas and nays and entered upon the journal. Each ordinance or resolution shall be passed, except as otherwise provided by law, by a vote of at least a majority of all the members of the legislative authority. Yeas, nays, abstentions, excused or absent votes were recorded as follows:

Yes  
Mile King

Yes  
Randy Wilson

Yes  
Lynne Phillips

Yes  
Jason Hultzer

Yes  
Regina Lueck

Yes  
Dorene Beverly

PREPARED BY AND APPROVED AS TO FORM [See also RC 731.21(B)]:

Steve Palmer  
VILLAGE SOLICITOR

## CERTIFICATE OF PUBLICATION ORC 731.21 and 731.22

Pursuant to ORC 731.21(A)(3), I hereby certify that a succinct summary of the above legislation was/will be published using the following method: **ON THE WEBSITE AND SOCIAL MEDIA ACCOUNT OF THE MUNICIPAL CORPORATION**  
The succinct summary was reviewed by the village solicitor as required by ORC 731.21(B). Publication was/will be made at least once a week for two consecutive weeks as required by ORC 731.22.

Shellie Cherry  
FISCAL OFFICER